

Newsletter Mailing List Update

Your only chance to remain on mailing list for 2018!

It has been the policy of the Topeka TCF Chapter to try and make contact with every family within a 60-mile radius of Topeka who has experienced the death of a child, grandchild or sibling regardless of the age of the child or the circumstances of the death. The family is also added to our newsletter mailing list. As you can imagine, our list unfortunately continues to grow each month and now numbers over 350 families.

We hope our newsletter has been helpful to you. TCF is a volunteer organization whose goal is to help families work through their grief after the death of a child, grandchild or sibling. As you know, TCF charges no dues or fees and it is **only through donations** that we can provide community outreach and pay for the printing and mailing expenses of this newsletter, as well as purchase books for the Chapter's Lending Library and host our three annual Memorial Events (December Candle Lighting and Picnic/Dove Release). Average cost for each newsletter (printing and postage) is \$400. Like most volunteer, nonprofit organizations that exist on contributions, our TCF Chapter must occasionally pare down our mailing list. We want **everyone** who wants to continue to receive this newsletter to do so. However, if you would rather **not** remain on the mailing list or do not find the newsletter helpful to you, we will remove your name from our mailing list. **Therefore, we need to hear from you by March 1, 2018 in order for your name to remain on our mailing list for the remainder of 2018.** We will plan to delete the names of those who do not respond beginning with the May/June 2018 newsletter. This includes **EVERYONE** who receives this newsletter (including professionals and other TCF Chapters) with the **ONE EXCEPTION** listed below.

EXCEPTION: Those bereaved families who had a child, grandchild or sibling die in 2017 or thus far in 2018 will be kept on the mailing list for one year following their loved one's death unless they specifically request to have their name removed from our mailing database.

Please take a moment to fill out the form below and return it. The sheet is a self-mailer.

Simply fill it out, fold the sheet in thirds so that the return address printed on the opposite side faces out.

Fill in your name and return address, affix a 1st Class stamp and mail it.

Mail to: Susan Chan, 3448 SW Mission Ave., Topeka, KS 66614-3629.

*****DO NOT STAPLE*****

I wish to remain on the mailing list Please remove my name from the mailing list.

I wish to receive the newsletter electronically. My email is _____

Please PRINT CLEARLY

OPTIONAL:

Enclosed is a Love Gift in memory of _____

Enclosed is a donation to sponsor a year 2018-2019 newsletter (\$30.00) for the selected issue: Jan/Feb, March/April, May/June, July/Aug, Sept/Oct, or Nov/Dec (*Please circle newsletter issue you wish to sponsor - newsletter is printed six times a year*)

This sponsorship in memory of _____

Name: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip _____ Email: _____

Is this an address change from where you have been receiving this newsletter? YES NO (*please circle*)

Child(ren) Name: _____ Birth Date: _____

Son _____ Daughter _____ Grandchild _____ Sibling _____ Death Date: _____

Please add my child's information to the "We Remember" listing for 2018-2019 YES NO (*please circle*)
(*If you have previously submitted this information, it will continue to appear in the newsletter. You do not need to resubmit it.*)

NOTE: If sending a donation, please seal folded reply sheet on **all open sides with tape** or, better yet, use an envelope. Make checks payable to the Topeka TCF Chapter. Donations in any amount are greatly appreciated and are fully tax-deductible.

*****DO NOT STAPLE*****

From: _____

TO:
Susan Chan
Topeka TCF Chapter
3448 SW Mission Ave.
Topeka, KS 66614-3629